

COVID-19 Response Plan

Including Protocols for Safe Reopening of Victoria Walker Dance Ltd

1. Procedures for Arrival and Pick-up

- Students should not present for class if they are feeling unwell or have travelled abroad in the last 14 days
- On entering & leaving the building, dancers are required to use hand sanitiser
- Dancers will be required to arrive in practice clothes under tracksuit
- Toilet access will be minimised
- A one-way system will be in place at the main entrance to facilitate either drop or pick-up.
- Dancers should arrive exactly on time, early arrival cannot be facilitated
- Teachers will wash hands and use hand sanitiser between classes
- Children will be escorted to exit for pick-up
- Parents/Guardians and non-dancers are not allowed to enter the building and must wait outside
- Parents/guardians must pick-up on time to avoid any congregation of students outside buildings
- Parents/guardians should maintain social distancing outside the studio while waiting for children

2. Procedures During Class

- Restricted numbers in classes. Exact class size dependant on studio size no more than 15 is usual at Victoria Walker Dance so we are already within the guidelines
- Within the dance studio, 2 metre spacing will be marked out on the barre and in the centre. Students will remain in their places. Pupils from Grade 2 and above are welcome to bring their own portable barre if this makes you happier and again must sanitise on the way in and out of class
- There will be a break between sessions so that the barres can be wiped with disinfectant and the room can be aired
- Dancers are requested to bring their own bottles of water to class

3. Lead Representatives re COVID-19 Measures

Victoria Walker

4. Implementing the COVID-19 Prevention and Control Measures to Minimize Risk to Teachers and Students

- Policies and procedures for prompt identification and isolation of workers who may have symptoms of COVID-19. The prompt identification and isolation of potentially infectious individuals is a crucial step in protecting the worker involved, their colleagues, customers or others at the workplace.
- will keep a log of all classes held to facilitate contact tracing
- will inform workers and others of the purpose of the log
- Each teacher will keep an attendance roll to facilitate contact tracing
- As information about the virus is evolving, public health advice is being updated on a regular basis, and it is important to recognise that flexibility will be required in meeting the measures to reduce the spread

5. Dealing with a Suspected Case of COVID-19 in the Workplace

- While teachers/students should not attend work if displaying any symptoms of COVID-19, the following steps outline how employers should put in place a response plan in advance and also deal with a suspected case that may arise during the course of work.
- Designated isolation area – **corner of the hall.**
- Other students will not have any access to the isolated person
- Student's parent(s) will be contacted and they will be taken home immediately
- Carer (i.e. ballet/dance teacher) will maintain 2 metre distance
- Both will wear a facemask

- The teacher should avoid touching people, surfaces and objects
- Advice should be given to the person presenting with symptoms to cover their mouth and nose with the disposable tissue provided when they cough or sneeze and put the tissue in the waste bag provided
- Assessment of the incident will be undertaken, which will form part of determining follow-up actions and recovery
- Appropriate cleaning of the isolation area and work areas involved will follow
- We will provide information and assistance if contacted by the HSE

6. **Information on Public Health and Occupational Health and Safety**

Health & Safety Authority: <http://www.hsa.ie/>

The Health and Safety Authority Workplace Contact Unit at w.cu@hsa.ie and Tel: 1890 289 389
The Health Service Executive, HSElive at Tel: 1850 241850 <https://www.hse.ie/eng/hselive/>

References:

- [*Return to Work Safely Protocol: COVID-19 Specific National Protocol for Employers and Workers*](#)
- [*IBTA - The place of the Ballet teacher in re-opening Ireland Roadmap*](#)
- *Risk assessment specific to Victoria Walker Dance and Love Dance*