

## **VICTORIA WALKER DANCE CODE OF CONDUCT.**

The aim of Victoria Walker Dance is to ensure that all students experience dance in a fun, friendly, positive and safe environment. In order to achieve this, please take note of the following guidelines. We would like to stress the importance of these guidelines in assuring the wellbeing of all students in the School. Any student unable or unwilling to adhere to the ethos of the school will be asked to leave if the issue remains unresolved within a predetermined timeframe.

### **Registration**

For insurance and safety purposes all students must be registered in advance of attending classes both in studio and or online. Victoria Walker Dance can only accept responsibility for enrolled students during class time.

### **Punctuality**

It is vital that students arrive in good time for their classes. If students are late for class it will impede their learning, cause disruption to others and place themselves at risk of injury should they miss the warm up section of the class.

### **Attendance**

Regular attendance is extremely important. If students do not attend on a regular basis, then the development of the class and the individual student will be affected. Exam students' attendance will be monitored in the lead up to examinations and assessments and students who fail to attend classes may be withdrawn from the exam. We regret that it is not possible to make up missed classes by attending another class for which you are not registered.

### **Discipline**

Students are expected to behave in an orderly, civilised and well-mannered way and to show respect to their teacher when attending the School. Students should also show respect to other students in their class. The School has a zero-tolerance approach to any form of bullying, failure to comply with the rules and regulations may result in withdrawal from the School.

### **Uniform**

It is extremely important that students come to classes both in studio and online dressed in full uniform in order to be able to work correctly and safely in class. We ask that all students make a concerted effort to come to class wearing a bun or a headband (for shorter hair).

### **Online Classes**

Parent's/Guardian's must agree to our online disclaimer for both live and pre-recorded classes. Classes missed will be available pre-recorded at your convenience via our online platform also.

## **Examinations**

Entries for RAD and ISTD examinations are at the discretion of the School and optional.

## **Changing**

Students should arrive already in uniform. We recommend the schools tracksuits for speed.

## **Drop Off/Collection**

Parents/guardians are asked to drop off students directly before the start of their class. Students must be collected promptly at the end of class.

## **Personal Property**

Students should make sure that they keep their valuable personal items safely with a bag at all times. The School regrets that we cannot be held responsible if items go missing.

## **Visual and Social Media**

The School does not publish or post any images (static or moving) of children under the age of 18, across any of its online channels without prior parents and guardian's consent on registration and publishes no personal information alongside images.

## **Health and Safety**

- If students hurt themselves in class or feel unwell at any point, they should tell their teacher or member of staff immediately.
- The School venues are a place of work and respect must be given to all staff, facilities and property. There must be no running or shouting in the building or grounds.
- No smoking is permitted anywhere on the premises.
- Fire regulation: if the fire alarm sounds, students must make their way immediately to their nearest available Fire Exit and a role call will be taken.